



Meeting Agenda

Meeting Date and Time: December 17, 2024

@ 6:00 PM

Meeting Location: 407 S. View St, Oreana, IL

Call to Order

Role Call

Public Comment

Consent Agenda

- Approval of Treasurer's Report for November 2024
- Minutes from November 19th, 2024 regular meeting
- Bills for December 2024

Administrative Reports

- Mayor
- Treasurer
- Clerk
- Police Chief
- Public Works
- Engineer

Old Business

New Business

- Update on water main project
- Approval of Resolution 2024-12-17-1, Adopting A meeting schedule for 2025

Adjournment



Board of Trustees Agenda
 Regular Meeting of the Village Board
 Tuesday November 19, 2024
 6:00PM

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

Roll Call

Trustee White	Present	Trustee Ward	Present
Trustee Creamer	Present	Trustee Runyen	Present
Trustee Hiser	Absent	Trustee Donath	Present
Mayor Keathley	Present	Attorney Weatherford	Present
Clerk Kirby	Present	Treasurer Koszesza	Present

Mayor Keathley declared a quorum present.

Consent Agenda:

A **motion** was made by Trustee Ward, **seconded** by Trustee Runyen to accept the Consent Agenda.

Income: \$66,759.16

Expenses: \$ 52,002.59

Bill: \$36,147.52

Minutes from Tuesday October 15th, 2024, Meeting

A general discussion was held. A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Absent	Trustee Donath	Yes

Mayor Keathley declared **Motion Carried.**

Administrative Reports:

Mayor - None

Clerk – None

Treasurer – None

Attorney – None

Engineer- None

Police – None

Public Works – None

Public Comment: None

Old Business: None

New Business:

The **first** on the agenda is Discussion of Water Main Project.

Ron Legner explained the Water Main Project to the board about applying for 71% forgiveness.

A General Discussion was held.

No action Taken at this time.

The **second** on the agenda is Discussion of Water Main Project.

Item on the agenda is the Approval of ordinance 2024-11-19-1, modifying Chapter 52, Water, including but not limited to Section 52.115, Water Rates.

A **motion** was made by Trustee White, **seconded** by Creamer to Approval of ordinance 2024-11-19-1, modifying Chapter 52, Water, including but not limited to Section 52.115, Water Rates.

A general discussion was held. A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Absent	Trustee Donath	Yes

Mayor Keathley declared **Motion Carried.**

Mayor Keathley declared **Motion Carried.**

Adjournment

A **motion** was made by Trustee Ward to adjourn, **Seconded** by Creamer.

A voice vote was taken. Yes-, No-0. Mayor Keathley declared the **motion** carried and the meeting adjourned.

Dated this day, Tuesday November 19, 2024

Anne Kirby, Village Clerk

Approved:

Aaron Keathley, Mayor

Village of Oreana
Profit & Loss by Class
November 2024

	<u>Admin</u> <u>(01 - General)</u>	<u>Park</u> <u>(01 - General)</u>	<u>Police</u> <u>(01 - General)</u>	<u>Street</u> <u>(01 - General)</u>	<u>01 - General - Other</u> <u>(01 - General)</u>	<u>Total 01 - General</u>	<u>11 - Audit</u>	<u>12 - INS</u>	<u>13 - IMRF</u>
Ordinary Income/Expense									
Income									
3110 - Property Tax Levies	890.15	0.00	269.10	77.32	0.00	1,236.57	358.21	932.69	165.64
3400 - Video Gaming Tax	2,936.48	0.00	0.00	0.00	0.00	2,936.48	0.00	0.00	0.00
3410 - State Income Tax	9,996.34	0.00	0.00	0.00	0.00	9,996.34	0.00	0.00	0.00
3430 - Motor Fuel Tax Allotments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3440 - Telecommunication Tax	111.12	0.00	0.00	0.00	0.00	111.12	0.00	0.00	0.00
3450 - Sales/Use Tax	7,589.30	0.00	0.00	0.00	0.00	7,589.30	0.00	0.00	0.00
3460 - Cannabis Use Tax	109.52	0.00	0.00	0.00	0.00	109.52	0.00	0.00	0.00
3490 - Franchise Income	179.68	0.00	0.00	0.00	0.00	179.68	0.00	0.00	0.00
3520 - Fines	0.00	0.00	185.00	0.00	0.00	185.00	0.00	0.00	0.00
3530 - Permits	10.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00
3605 - Turn On Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3610 - Water/Sewer Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3620 - Penalty Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	<u>21,822.59</u>	<u>0.00</u>	<u>454.10</u>	<u>77.32</u>	<u>0.00</u>	<u>22,354.01</u>	<u>358.21</u>	<u>932.69</u>	<u>165.64</u>
Gross Profit	<u>21,822.59</u>	<u>0.00</u>	<u>454.10</u>	<u>77.32</u>	<u>0.00</u>	<u>22,354.01</u>	<u>358.21</u>	<u>932.69</u>	<u>165.64</u>
Expense									
4200 - Employees Salaries	1,475.74	1,495.87	6,435.24	1,495.87	0.00	10,902.72	0.00	0.00	0.00
4260 - Employee Health Insurance	890.33	0.00	0.00	0.00	-164.88	725.45	0.00	0.00	0.00
4300 - Elected Salaries	1,680.00	0.00	0.00	0.00	0.00	1,680.00	0.00	0.00	0.00
4510 - IMRF - Employers Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	242.76
4520 - SS - Employers Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4530 - Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.17	0.00
5130 - Street Maintenance/Repair	0.00	0.00	0.00	237.90	0.00	237.90	0.00	0.00	0.00
5310 - Audit	0.00	0.00	0.00	0.00	0.00	0.00	14,500.00	0.00	0.00
5330 - Attorney/Legal Fees	559.42	0.00	0.00	0.00	0.00	559.42	0.00	0.00	0.00
5490 - Other Professional Services	200.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00	0.00
5510 - Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5520 - Telephone/Cell Phone	447.73	0.00	0.00	0.00	0.00	447.73	0.00	0.00	0.00
5530 - Publishing	500.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00
5540 - Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5560 - Dispatching	0.00	0.00	3,359.54	0.00	0.00	3,359.54	0.00	0.00	0.00
5610 - Membership Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5710 - Utilities	343.14	0.00	0.00	641.41	0.00	984.55	0.00	0.00	0.00
5780 - Sewer Discharge Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5930 - Rentals	134.60	0.00	0.00	0.00	0.00	134.60	0.00	0.00	0.00
6110 - Maintenance Supplies	0.00	0.00	0.00	95.38	0.00	95.38	0.00	0.00	0.00
6120 - Maint Service - Building	0.00	198.70	0.00	0.00	0.00	198.70	0.00	0.00	0.00
6130 - Maint Service - Equipment	0.00	0.00	0.00	1,499.23	0.00	1,499.23	0.00	0.00	0.00
6510 - Office Supplies	7.06	0.00	0.00	0.00	0.00	7.06	0.00	0.00	0.00
6520 - Operating Supplies	0.00	0.00	1,285.60	0.00	0.00	1,285.60	0.00	0.00	0.00
6560 - Chemicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9300 - Misc. Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	<u>6,238.02</u>	<u>1,694.57</u>	<u>11,080.38</u>	<u>3,969.79</u>	<u>-164.88</u>	<u>22,817.88</u>	<u>14,500.00</u>	<u>45.17</u>	<u>242.76</u>
Net Ordinary Income	<u>15,584.57</u>	<u>-1,694.57</u>	<u>-10,626.28</u>	<u>-3,892.47</u>	<u>164.88</u>	<u>-463.87</u>	<u>-14,141.79</u>	<u>887.52</u>	<u>-77.12</u>
Net Income	<u>15,584.57</u>	<u>-1,694.57</u>	<u>-10,626.28</u>	<u>-3,892.47</u>	<u>164.88</u>	<u>-463.87</u>	<u>-14,141.79</u>	<u>887.52</u>	<u>-77.12</u>

Village of Oreana
Profit & Loss by Class
November 2024

5:43 PM
12/17/2024
Accrual Basis

	<u>14 - SS</u>	<u>15 - MFT</u>	<u>51 - Water</u>	<u>52 - Sewer</u>	<u>Unclassified</u>	<u>TOTAL</u>
Ordinary Income/Expense						
Income						
3110 - Property Tax Levies	331.21	0.00	0.00	0.00	0.00	3,024.32
3400 - Video Gaming Tax	0.00	0.00	0.00	0.00	0.00	2,936.48
3410 - State Income Tax	0.00	0.00	0.00	0.00	0.00	9,996.34
3430 - Motor Fuel Tax Allotments	0.00	3,420.61	0.00	0.00	0.00	3,420.61
3440 - Telecommunication Tax	0.00	0.00	0.00	0.00	0.00	111.12
3450 - Sales/Use Tax	0.00	0.00	0.00	0.00	0.00	7,589.30
3460 - Cannabis Use Tax	0.00	0.00	0.00	0.00	0.00	109.52
3490 - Franchise Income	0.00	0.00	0.00	0.00	0.00	179.68
3520 - Fines	0.00	0.00	0.00	0.00	0.00	185.00
3530 - Permits	0.00	0.00	0.00	0.00	0.00	10.00
3605 - Turn On Fee	0.00	0.00	25.00	0.00	0.00	25.00
3610 - Water/Sewer Revenues	0.00	0.00	17,761.41	19,409.29	0.00	37,170.70
3620 - Penalty Revenue	0.00	0.00	449.21	446.72	0.00	895.93
Total Income	<u>331.21</u>	<u>3,420.61</u>	<u>18,235.62</u>	<u>19,856.01</u>	<u>0.00</u>	<u>65,654.00</u>
Gross Profit	331.21	3,420.61	18,235.62	19,856.01	0.00	65,654.00
Expense						
4200 - Employees Salaries	0.00	0.00	2,042.43	0.00	0.00	12,945.15
4260 - Employee Health Insurance	0.00	0.00	0.00	0.00	0.00	725.45
4300 - Elected Salaries	0.00	0.00	0.00	0.00	0.00	1,680.00
4510 - IMRF - Employers Portion	0.00	0.00	0.00	0.00	0.00	242.76
4520 - SS - Employers Portion	1,106.20	0.00	0.00	0.00	0.00	1,106.20
4530 - Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	45.17
5130 - Street Maintenance/Repair	0.00	0.00	0.00	0.00	0.00	237.90
5310 - Audit	0.00	0.00	0.00	0.00	0.00	14,500.00
5330 - Attorney/Legal Fees	0.00	0.00	0.00	0.00	0.00	559.42
5490 - Other Professional Services	0.00	0.00	762.80	0.00	0.00	962.80
5510 - Postage	0.00	0.00	0.00	0.00	0.00	0.00
5520 - Telephone/Cell Phone	0.00	0.00	0.00	0.00	0.00	447.73
5530 - Publishing	0.00	0.00	0.00	0.00	0.00	500.00
5540 - Printing	0.00	0.00	88.77	0.00	0.00	88.77
5560 - Dispatching	0.00	0.00	0.00	0.00	0.00	3,359.54
5610 - Membership Dues & Subscriptions	0.00	0.00	43.56	0.00	0.00	43.56
5710 - Utilities	0.00	0.00	7,499.16	0.00	0.00	8,483.71
5780 - Sewer Discharge Fees	0.00	0.00	0.00	3,033.36	0.00	3,033.36
5930 - Rentals	0.00	0.00	0.00	0.00	0.00	134.60
6110 - Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	95.38
6120 - Maint Service - Building	0.00	0.00	0.00	0.00	0.00	198.70
6130 - Maint Service - Equipment	0.00	0.00	0.00	0.00	0.00	1,499.23
6510 - Office Supplies	0.00	0.00	0.00	0.00	0.00	7.06
6520 - Operating Supplies	0.00	0.00	0.00	0.00	0.00	1,285.60
6560 - Chemicals	0.00	0.00	555.72	0.00	0.00	555.72
9300 - Misc. Expense	0.00	0.00	33.97	0.00	0.00	33.97
Total Expense	<u>1,106.20</u>	<u>0.00</u>	<u>11,026.41</u>	<u>3,033.36</u>	<u>0.00</u>	<u>52,771.78</u>
Net Ordinary Income	<u>-774.99</u>	<u>3,420.61</u>	<u>7,209.21</u>	<u>16,822.65</u>	<u>0.00</u>	<u>12,882.22</u>
Net Income	<u>-774.99</u>	<u>3,420.61</u>	<u>7,209.21</u>	<u>16,822.65</u>	<u>0.00</u>	<u>12,882.22</u>



**Village of Oreana
Treasurer's Reports
December 17, 2024
Board Meeting**

	<u>Nov 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
01-1110 · Checking Acct	6,855.69
01-1152 · General MMDA	
01-1150 · General	485,903.27
01-1151 · ARPA Grant	110,307.60
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Total 01-1152 · General MMDA	596,210.87
11-1150 · Audit MMDA	15,131.05
12-1150 · Insurance MMDA	18,280.17
13-1150 · IMRF MMDA	25,651.70
14-1150 · Social Security MMDA	16,325.83
15-1122 · MFT MMDA	
15-1120 · MFT	161,210.23
15-1121 · Rebuild Illinois Funds	9,610.99
	<hr/>
Total 15-1122 · MFT MMDA	170,821.22
16-1140 · Clearinghouse	1,000.00
50-1100 · Water/Sewer	
51-1130 · Surplus MM	15,855.44
51-1150 · Water	64.09
52-1150 · Sewer	185,648.79
	<hr/>
Total 50-1100 · Water/Sewer	201,568.32
51-1125 · Bond Int & Repayment	59,985.77
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Total Checking/Savings	1,111,830.62
Other Current Assets	
Certificates of Deposit	
01-1153 · CD-General-8575	15,000.00
15-1151 · CD-MFT-7137	10,000.00
51-1152 · CD-Bond Reserve-10618	9,500.00
51-1153 · CD-Depreciation & Cont	8,000.00
51-1158 · CD-Surplus	9,000.00
	<hr/>
Total Certificates of Deposit	51,500.00
	<hr/>
Total Other Current Assets	51,500.00
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	<u>Nov 30, 24</u>
Total Current Assets	1,163,330.62
Fixed Assets	
Fixed Assets	
01-1610 · Land.	177,020.20
01-1700 · Infrastructure	337,607.76
01-1709 · Accum Depr-Infrastructure	-246,569.53
01-1720 · Buildings	17,810.04
01-1729 · Accum Depr-Buildings	-13,546.17
01-1740 · Machinery & Equipment	466,575.68
01-1749 · Accum Depr-Machinery & E...	-284,150.11
51-1505 · Land	18,420.00
51-1530 · Equipment	49,086.85
51-1535 · Accum Depr-Equipment	-36,993.46
51-1541 · Treatment Plant & Pump Sta...	3,155,314.71
51-1546 · Accum Depr.-Treat. Plnt & P...	-1,104,089.62
52-1620 · Sewer System	4,134,103.00
52-1629 · Accum Depr-Sewer System	-992,184.68
Total Fixed Assets	<u>5,678,404.67</u>
Total Fixed Assets	5,678,404.67
Other Assets	
01-1352 · General Due from SS Fund	715.12
01-2015 · General - Due to/from Water	-1,550.82
14-2010 · Soc Sec - Due to/from General	-715.12
51-2006 · Water - Due to/from General	1,550.82
51-2052 · Water - Due to/from Sewer	250.00
52-2051 · Sewer - Due to/from Water	-250.00
Total Other Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>6,841,735.29</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Fed/SS/Med Payable	3,122.40
2120 · State Withholding	630.82

Village of Oreana
Balance Sheet
As of November 30, 2024

	Nov 30, 24
2131 · IL Unemployment	71.80
2151 · IMRF Withholding	1,044.09
Total 2100 · Payroll Liabilities	4,869.11
2570 · Customer Deposit Liab	15,730.00
2610 · SDD Contract	2,495,615.33
2620 · Water Bond Payable 2021	224,000.00
2650 · IEPA Loan	1,062,283.18
2700 · Loan Payable - Ford Credit	34,903.12
2800 · Park Walking Path Note Paya...	7,527.96
2950 · Lease Payable John Deere	1.01
2960 · Lease Payable DLL Wheelload...	19,878.36
2961 · Lease Payable - Axon	2,831.73
Total Other Current Liabilities	3,867,639.80
Total Current Liabilities	3,867,639.80
Total Liabilities	3,867,639.80
Equity	
01-3000 · Fund Balance-General	959,944.40
11-3000 · Fund Balance-Audit	18,304.87
12-3000 · Fund balance INS	15,503.17
13-3000 · Fund balance - IMRF	22,103.73
14-3000 · Fund balance - S.S.	13,117.02
15-3000 · Fund balance - MFT	156,110.94
51-3900 · Retained Earnings Unres-Water	600,355.09
51-3950 · Retained Earnings Res-Water	317,755.73
52-3900 · Retained Earnings - Sewer	837,935.96
Net Income	32,964.58
Total Equity	2,974,095.49
TOTAL LIABILITIES & EQUITY	6,841,735.29

Village of Oreana
Payroll Summary
November 2024

	Burns, Ronnie	Coloni, Larry J	Creamer, Lori J	Donath, Aaron P	Hiser, Loren G	Keathley, Aaron
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary - Elected	0.00	0.00	180.00	180.00	180.00	600.00
Salary - Employee - ADM	0.00	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Police	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	973.87	0.00	0.00	0.00	0.00	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	0.00	1,140.44	0.00	0.00	0.00	0.00
Total Gross Pay	973.87	1,140.44	180.00	180.00	180.00	600.00
Deductions from Gross Pay						
Dependent Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	973.87	1,140.44	180.00	180.00	180.00	600.00
Taxes Withheld						
Federal Withholding	0.00	-100.00	0.00	0.00	0.00	0.00
Medicare Employee	-14.13	-16.53	-2.61	-2.61	-2.61	-8.70
Social Security Employee	-60.38	-70.70	-11.16	-11.16	-11.16	-37.20
IL - Withholding	-48.21	-24.75	-8.92	0.00	-8.92	-18.25
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-122.72	-211.99	-22.89	-13.77	-22.89	-64.15
Additions to Net Pay						
Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	0.00	0.00	0.00	0.00	0.00
Net Pay	851.15	928.45	157.31	166.23	157.31	535.85
Employer Taxes and Contributions						
Medicare Company	14.13	16.53	2.61	2.61	2.61	8.70
Social Security Company	60.38	70.70	11.16	11.16	11.16	37.20
IL - Unemployment	8.28	9.69	0.00	0.00	0.00	0.00
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	82.79	96.92	13.77	13.77	13.77	45.90

Village of Oreaana
Payroll Summary
November 2024

	Kirby, Anne	Koszesza, Sherry L	Lewis, Austin	Runyen, Judith D	Tertocha, Thomas A	Ward, Angela
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary - Elected	0.00	0.00	0.00	180.00	0.00	180.00
Salary - Employee - ADM	262.96	1,212.78	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Police	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	0.00	0.00	1,286.25	0.00	284.81	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	154.05	0.00	0.00	0.00	0.00	0.00
Total Gross Pay	417.01	1,212.78	1,286.25	180.00	284.81	180.00
Deductions from Gross Pay						
Dependent Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	417.01	1,212.78	1,286.25	180.00	284.81	180.00
Taxes Withheld						
Federal Withholding	0.00	-71.00	0.00	0.00	0.00	0.00
Medicare Employee	-8.05	-17.59	-18.65	-2.61	-4.13	-2.61
Social Security Employee	-25.85	-75.19	-79.74	-11.16	-17.66	-11.16
IL - Withholding	-20.65	-60.03	-63.67	0.00	-3.53	-8.92
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-52.55	-223.81	-162.06	-13.77	-25.32	-22.59
Additions to Net Pay						
Reimbursement	7.06	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	7.06	0.00	0.00	0.00	0.00	0.00
Net Pay	371.52	988.97	1,124.19	166.23	259.49	157.31
Employer Taxes and Contributions						
Medicare Company	6.05	17.59	18.65	2.61	4.13	2.61
Social Security Company	25.85	75.19	79.74	11.16	17.66	11.16
IL - Unemployment	3.54	10.31	10.93	0.00	2.42	0.00
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	35.44	103.09	109.32	13.77	24.21	13.77

Village of Oreaana
Payroll Summary
November 2024

	Welker, Austin G	Wheeler, Gregory G	White, Chelsey L	TOTAL
Employee Wages, Taxes and Adjustments				
Gross Pay				
Salary - Elected	0.00	0.00	180.00	1,680.00
Salary - Employee - ADM	0.00	0.00	0.00	1,475.74
Overtime (x1.5) hourly-Police	551.30	0.00	0.00	551.30
Park - Hourly	1,495.87	0.00	0.00	1,495.87
Police - Hourly	1,764.01	1,575.00	0.00	5,883.94
Street - Hourly	1,495.87	0.00	0.00	1,495.87
Water - Hourly	747.94	0.00	0.00	2,042.43
Total Gross Pay	6,054.99	1,575.00	180.00	14,625.15
Deductions from Gross Pay				
Dependent Health Insurance	-164.98	0.00	0.00	-164.98
IMRF-VAC	-484.40	0.00	0.00	-484.40
IMRF Emp.	-272.47	0.00	0.00	-272.47
Total Deductions from Gross Pay	-921.75	0.00	0.00	-921.75
Adjusted Gross Pay	5,133.24	1,575.00	180.00	13,703.40
Taxes Withheld				
Federal Withholding	-753.00	-36.00	0.00	-989.00
Medicare Employee	-85.40	-22.84	-2.61	-209.63
Social Security Employee	-365.19	-87.85	-11.16	-896.52
IL - Withholding	-278.07	-77.97	-8.92	-630.82
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00
Total Taxes Withheld	-1,481.66	-234.48	-22.69	-2,697.02
Additions to Net Pay				
Reimbursement	0.00	0.00	0.00	7.06
Total Additions to Net Pay	0.00	0.00	0.00	7.06
Net Pay	3,651.58	1,340.54	157.31	11,013.44
Employer Taxes and Contributions				
Medicare Company	85.40	22.84	2.61	209.68
Social Security Company	365.19	97.65	11.16	896.52
IL - Unemployment	0.00	0.00	0.00	45.17
IMRF Co. Match	242.80	0.00	0.00	242.80
Total Employer Taxes and Contributions	693.39	120.49	13.77	1,394.17

11:21 AM
12/17/24

Village of Oreana
Bills for All Vendors

All Transactions

Vendor	Num	Due Date	Amount
ALCOPRO	0291558-IN	12/17/2024	721.96✓
AMEREN IP	01160-30099	12/17/2024	1,257.66
Badger Meter	80178791	12/17/2024	43.56✓
BARBECK COMMUNICATIONS	80004173	12/17/2024	144.00✓
BLUE CROSS BLUE SHIELD OF ILLINOIS		12/20/2024	890.33←
CARD SERVICE CENTER	0101 12-11-24	12/17/2024	1,205.52←
JOHNSON, CHILIGIRIS & WEATHERFORD	9821	12/17/2024	555.00✓
LOOKING GOOD LAWN CARE	1	12/17/2024	4,000.00✓
MENARDS	73400	12/17/2024	43.98✓
MENARDS	73645	12/17/2024	52.22✓
MENARDS	74147	12/17/2024	42.95✓
MENARDS	74257		-26.99✓
MOTOROLA SOLUTIONS - STARCOM	8956720241101	12/17/2024	92.00✓
Pitney Bowes	Postage Refill	12/17/2024	400.00✓
SANITARY DISTRICT OF DECATUR	Discharge Fee	12/17/2024	3,099.07✓
ST. CLAIR SERVICES OF ILLINOIS LLC	Street Sweeping	12/17/2024	2,000.00✓
VERIZON WIRELESS	9979135983	12/17/2024	342.94✓
VILLAGE OF FORSYTH	Water Usage	12/17/2024	5,608.26
WATTS COPY SYSTEMS	1365338	12/17/2024	90.67✓
WHITMORE TOWNSHIP	Office Rental	12/17/2024	37.17✓
Total			20,600.30



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-3397

JB PRITZKER, GOVERNOR

JAMES JENNINGS, ACTING DIRECTOR

217/782-2027

DEC 03 2024

The Honorable Aaron Keathley
Mayor, Village of Oreana
407 South View, Box 37
Oreana, IL 62554

Re: Village of Oreana/L176024
FY2025 Commitment of Funds

Dear Mayor Keathley:

This letter is to advise you that based on the loan application status for the project listed above and availability of funding, we are reserving funds in the amount of \$1,243,375. Additionally, \$882,796 in loan principal forgiveness is being reserved for the project. This commitment for loan funds is contingent upon the completion of the tasks identified in the schedule shown below. If you are unable to complete the loan application by submission of bidding documents in accordance with this schedule, the commitment will lapse, and the funds will be made available for other projects.

<u>Tasks</u>	<u>Schedule</u>
. Advertise for bids	February 1, 2025
. Open bids	March 15, 2025
. Submission of bids including recommendation to award	April 15, 2025
. Receive financial approval per 662.350 (a)(9)	April 1, 2025
. Loan award	May 1, 2025

After submittal and approval of the required bid documentation as outlined on the attachment to this letter, the Agency will be able to issue the loan offer.

If you have any questions regarding this project, please contact Chris Covert, Infrastructure Financial Assistance Section, at the telephone number indicated above.

Sincerely,

Gary Bingenheimer, P.E.
Manager
Infrastructure Financial Assistance Section
Bureau of Water

GB:CC:n\Oreana L176024 FY25LOC

Attachment: Bidding Review Certification & Checklist (Addressee Only)

cc: Chastain & Associates, LLC

2125 S. First Street, Champaign, IL 61820 (217) 278-5800
115 S. LaSalle Street, Suite 2203, Chicago, IL 60603
1101 Eastport Plaza Dr., Suite 100, Collinsville, IL 62234 (618) 346-5120
9511 Harrison Street, Des Plaines, IL 60016 (847) 294-4000

595 S. State Street, Elgin, IL 60123 (847) 608-3131
2309 W. Main Street, Suite 116, Marion, IL 62959 (618) 993-7200
412 SW Washington Street, Suite D, Peoria, IL 61602 (309) 671-3022
4302 N. Main Street, Rockford, IL 61103 (815) 987-7760

Bidding Review Certification and Checklist for Construction Contracts

Loan Applicant: _____ Loan No. L17- _____

Project Description: _____

- | Yes | No | N/a | <u>Documentation Required for Bid Approval</u> |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | | 1. The Bid Advertisement was published in a DAILY , regional newspaper, Dodge Reports (http://dodgeprojects.construction.com/), or approved equivalent. The ad notified bidders that this procurement is subject to regulations contained in the Procedures for Issuing Loans from the WPCLP or the PWSLP (circle one), the Davis-Bacon Act, the Employment of IL Workers on Public Works Act, the President's Executive Order 11246, the federal "Build America, Buy America Act", and the Loan Applicant's policy on the increased use of DBEs. [Ref. 662.620(b) or 365.620(b)] |
| <input type="checkbox"/> | <input type="checkbox"/> | | A. A copy of both the Newspaper Ad and the Certificate of Publication are attached OR
A screenshot of the online ad is attached along with a payment receipt.
B. Name of Newspaper or Equivalent _____
C. Date of Publication _____
D. Date of Bid Opening _____ E. Bid Expiration Date _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | | 2. A copy of the Bid Tabulation is attached. [Ref. 662.620(e)(2)(B) or 365.620(e)(2)(B)] |
| | | | A. Number of bids received _____
B. Amount of lowest BASE bid \$ _____
C. Amount of highest BASE bid \$ _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | | 3. A copy of the proposal (bid) signed by selected contractor is attached. [662.620(e)(2)(D) or 365.620(e)(2)(D)] |
| <input type="checkbox"/> | <input type="checkbox"/> | | 4. The Consultant's Analysis of Bids and Recommendation to Award is attached. [Ref. 662.620(e)(2)(F) or 365.620(e)(2)(F)] |
| <input type="checkbox"/> | <input type="checkbox"/> | | 5. Applicant has prepared a Notice of Intent to Award and a copy is attached. [Ref. 662.620(e)(2)(E) or 365.620(e)(2)(E)]. The notice is dated _____ |
| | | | A. If any bid alternates (deductive or additive) were accepted, list and include costs.
_____ |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | B. Accepted Bid Alternates were approved by the Agency's Permit Section? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. The applicant received a minimum 5% Bid Bond or Cashier's Check from the selected contractor and a signed Power of Attorney (for bid bond only). A copy is attached. [Ref. 662 or 365.620(e)(2)(F)]. |
| <input type="checkbox"/> | <input type="checkbox"/> | | 7. Selected contractor submitted the lowest, responsive, responsible bid. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A. If not, is written justification disqualifying the apparent low bidder attached? [Ref. 662.620(e)(4) or 365.620(e)(4)]. |
| <input type="checkbox"/> | <input type="checkbox"/> | | B. Has the selected contractor been debarred or suspended? Information may be verified at: https://beta.SAM.gov |
| <input type="checkbox"/> | <input type="checkbox"/> | | C. Are there any appeals or protests? Ref. 662.640 or 365.640. If YES , alert IEPA. |
| <input type="checkbox"/> | <input type="checkbox"/> | | 8. Has the IEPA issued a valid construction permit for this project? [Ref. 662.350(c) or 365.350(c)]. |
| | | | A. If YES , provide the Issue Date and Permit No. _____ |
| | | | B. If NO , provide an explanation. _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | | 9. Bid quantities, major equipment, and suppliers are consistent with the Agency approved Plans & Specifications and/or IEPA Construction Permit. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A. If NO , has Agency approved the changes? (Changes must be approved by Permit Section). If not, provide an explanation. _____ |

10. Were any addenda issued during the bidding period? [Ref. 662.620(d) or 365.620(d)]
- A. Copies of all Addenda are attached. All addenda require Agency approval and must be consistent with approved planning.
- B. Addenda were distributed to all prospective bidders?
- C. The following addenda were previously submitted & approved by IEPA?
Addenda Numbers _____
- D. The following addenda will be approved at the time of bid review?
Addenda Numbers _____
- E. If a supplemental construction permit was issued due to addenda, a copy is attached.
11. The signed bid proposal contains the Non-Collusion and Certification Statements (verbatim) [Ref. 662.620(c)(6) or 365.620(c)(6)]. **Page No.** _____.
12. Davis-Bacon Wage Act Compliance - The bid proposal **OR** the contract documents must include the Davis-Bacon Wage Act language (verbatim) as contained within IEPA's example documents. Wage Rate Determinations are normally set on the bid opening date and are available at <https://beta.SAM.gov>. [Ref. 662.620(f)(3) or 365.620(f)(3)]
- A. Davis-Bacon language is in the bidder's PROPOSAL. **Page No.** _____.
- B. Davis-Bacon language is in the CONTRACT documents. **Page No.** _____.
- C. A copy of the applicable Wage Rate Determinations is attached.
13. The following certifications were received from the selected contractor.
- A. Certification of Nonsegregated Facilities. [Ref. 662.620 or 365.620(f)(6)] **Page No.** _____
- B. Certificate Regarding Bid Rigging & Rotating (Criminal Code 33E) [Ref. 662.620(c)(6)(A)(iii) or 365.620(c)(6)(A)(iii)] **Page No.** _____
- C. Certificate Regarding Debarment, Suspension, and other Responsibility Matters. [Ref. 662.620(f)(5) or 365.620(f)(5)] **Page No.** _____
- D. Certification that all iron, steel, manufactured products, and construction materials used for this project must be produced in the United States. [Build America, Buy America Act] **Page No.** _____
14. General contractor's **FEIN** _____ & **Unique ID #** _____.
15. Federal DBE requirements for this project have been met? (40 CFR Part 33) See attached Pages 3 thru 4. Guidance is available on IEPA's website. [Ref. 662.620(f)(4) or 365.620(f)(4)]
16. The construction contract completion date OR length of time to complete the project is _____ (date/days). The substantial and/or final completion date(s)/time(s) is in the Contract Documents. **Page No.** _____
17. Contractor's list of subcontractors submitting quotes is attached. **If NO**, provide an explanation.
18. For line item bids only: Has the IEPA EXCEL line item spreadsheet been submitted to IEPA?

By signing this document, I certify that the above information is, to the best of my knowledge, true and accurate. I agree to fully comply with the State of Illinois' Procedures for Issuing Loans from the Water Pollution Control Loan Program and/or the Procedures for Issuing Loans from Public Water Supply Loan Program. Furthermore, the proposal is consistent with approved specifications for this loan project in terms of quantity, description and eligibility.

Authorized Representative's Printed Name: _____ Title: _____

Authorized Representative's Signature: _____ Date: _____

*****Below this line for IEPA Use Only*****

This proposal is approved for award to _____ (insert contractor's name) in the allowable amount of \$ _____ which includes the base bid and any accepted alternates. Ineligible contract costs of \$ _____ were removed. All addenda (Items 10 C & D) have been approved by IFAS and Permits (if necessary). _____ (PM initial)

PM's Signature: _____ Date: _____

Supervisor's Concurrence: _____ Date: _____

Disadvantaged Business Enterprise Review
Construction Contracts/Equipment with Labor Involved

Loan Applicant: _____ Loan No. L17-_____

Loan Applicant Responsibilities

Yes No N/A

1. The Loan Applicant has submitted evidence of placing an “advertisement for bids” in a **DAILY**, regional newspaper for a minimum of one day. The advertisement must state, “this procurement is subject to the Loan Applicant’s policy regarding the increased use of Disadvantaged Business enterprises”. See Item #1 of the “Bidding Review Checklist” and the example advertisement contained within IEPA’s “Front End Documents”.

If an online advertisement was placed with the “Dodge Reports” or an equivalent website, a screenshot of the advertisement along with the webpage address, and a receipt must be attached.

2. Length of bidding period by Loan Applicant allows the potential prime contractor time to advertise for DBE subcontractors. The recommended time is 45 days and the minimum is generally 30 days.

_____ Days

3. Loan Applicant held a Pre-bid meeting for potential bidders? A Pre-bid meeting is highly recommended.

_____ Date of Pre-Bid Meeting

Bidder/Prime Contractor Responsibilities

Responsiveness Determination

The following information must be submitted with the bid.

Yes No N/A

1. **Completed, signed certification from the bidder(s)**, attesting that the bidder will award no subagreements, including the procurement of equipment, materials, supplies, and services, in the performance of this contract.

OR

2. “Certificate of Publication” and copy of the advertisement from a **DAILY**, regional newspaper is attached. If the certificate is not available other evidence/proof of publication such as actual page from the newspaper **may** be accepted. If an online advertisement was placed with the “Dodge Report” or an equivalent website, a screenshot of the advertisement along with the webpage address, and a receipt must be attached. All advertisements must run one day at least 16 days prior to bid opening.

A. Date of Bidder Advertisement _____

B. Date of Bid Opening _____

Yes No N/A

- 3. If DBEs will be utilized, a completed **IEPA DBE Form #3** from each Disadvantaged Business to be utilized attesting that they are a Disadvantaged Business. This form must be signed by the Prime Contractor and Subcontractor, and include the DBE's name, address, telephone number, a description of the work, DBE certifying Agency, and estimated cost of the subcontract.
- 4. If DBEs will be utilized, a signed certification from the Prime Contractor attesting that the prime contractor has no dominating or conflict of interest with the Disadvantaged Business Enterprise to be utilized. **IEPA DBE Form #1** contains this phrase and may be used for this purpose.
- 5. Names, addresses, telephone numbers of Disadvantaged Businesses which submitted proposals, but will not be utilized. Justification for their non-utilization must be provided. **IEPA DBE Form #1** may be used to report this information.
- 6. In instances where the bidder(s) does not receive any inquiries or proposals from Disadvantaged Businesses prior to bid opening, the bidder(s) must provide a written certification attesting that no responses or proposals were received. **IEPA DBE Form #1** may be used to report this information.
- 7. Prime contractor's list of **all DBE and non-DBE subcontractors** submitting proposals/quotes is attached. List will include names, addresses, e-mails, phone numbers, DBE status, and what work the entity bid or quoted (painting, welding, supplies, etc). List will be maintained during the project & made available upon request. **IEPA DBE Form #4** may be used to report this information.

Responsibility Determination

Yes No N/A

- 1. The Prime Contractor (low, responsive, responsible bidder) must provide DBE subcontractors that have been selected to perform work with a Letter of Intent signed by the Prime Contractor and the DBE subcontractor. The Letter of Intent must describe work that will be performed by the subcontractor and the price of the work.

Comments: _____

By signing this document, I certify that the above information regarding the use of Disadvantaged Business Enterprises is to the best of my knowledge, true and accurate. I understand that DBE forms and guidance documents may be obtained from the IEPA website or by contacting the Infrastructure Financial Assistance Section at 217-782-2027.

Authorized Representative's Printed Name: _____ Title: _____

Authorized Representative's Signature: _____ Date: _____